

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, January 30, 2020  
7:00 p.m. – Professional Development Room**

- Call to Order: The meeting was called to order at 7:00 p.m. by President D. List.
- Members Present: D. List, Y. Ace-Wagoner, K. Carlson, W. Forsyth, T. Menzie, and A. Phillips
- Members Absent: J. VanValkenburg
- Also Present: M. Edwards, L. Prinz, R. Stevens, P. McGee, S. Bradley, R. Manfreda, B. Meister, B. Brown, J. Englebert and 4 members of the audience.
- President's Report: D. List hoped everyone had a nice holiday. She has heard positive things about the startup of the second half of the year. The holiday food packing at the Bergen Fire Department was successful and she thanked everyone who helped out. The Legislative Breakfast was last weekend; Byron-Bergen was one of the bigger groups of attendees, and it went very well with a lot of great information. On February 24<sup>th</sup>, Byron-Bergen will be hosting the Winter Primer at 6:00 p.m., more details will follow.
- Principals' Comments: P. McGee/S. Bradley reported:
- An update on the High School's (HS) progress towards their goals for the 2019-2020 school year.
  - The first goal was for RTI: By June 2020 the HS will develop and implement a formalized RTI plan for students in grades 7-12. A RTI pyramid was developed and students are categorized into three different tiers. The IST Referral Form has been updated and a RTI binder was created for faculty to use. It is full of information. Students will be flagged in SchoolTool if they have an IST plan and will have an end of the year follow up. Information will be passed on to the next year's teachers to use and implement.
  - The next goal is for ESSA ELA and math: By June 2020 the HS will increase proficiency of economically disadvantaged 7<sup>th</sup> and 8<sup>th</sup> grade students on the NYS Math and ELA assessments by 20%. A mid-year assessment was conducted and AIS support is being offered to students not meeting proficiency. Currently the HS is on the right path for meeting this goal.
  - The next goal is for Algebra: By June 2020, the HS will increase mastery rates on the Algebra 1 June Regents exam by 10%. The Algebra curriculum has been aligned to the Next Generation Standards and the students will be assessed the first week in February.

- The final goal is for Living Environment: By June 2020, the HS will increase passing and mastery rates on the Living Environment June Regents exam by 10%. Awareness has been built into the new standards and the Living Environment curriculum has begun aligning with the standards. In March they will attend the 2020 Regional Science Consortium to help students succeed.

B. Meister/B. Brown reported:

- Annual overview of the UPK program. The money allocation from NYS is the same as it was last year and Byron-Bergen is required to give 10% to Gillam Grant as they are our collaborative partner.
- Currently UPK consists of two sections serving 36 students. This was the first year where 44 students registered before the deadline and a public lottery had to be held.
- An update on the Elementary School's progress towards their goals for the 2019-2020 year was given. The first goal was for a Response to Intervention (RTI) Plan: A new RTI flowchart has been created for the Elementary and is broken up into different tiers. All of the forms for referrals, meeting notes, and IST Plans are linked together for staff to use and view. There have been 12 students brought to the IST Plan and many have already met or are on their way to meeting their goals. Students with IST Plans will be flagged in SchoolTool and copies will be in their student folders. At the end of the year, a follow up meeting will take place to discuss current goals and interventions and what needs to be passed on to future teachers.
- The next goal for the Elementary was on Common Assessments: By June 2020, 100% of classroom teachers in grades K-2 will administer ELA common assessments for sight words and Power Standards as evidenced by a building wide results document. Students in grades K-2 were given the assessment earlier in the year as a benchmark and then retested at a later date. The results were promising and the Elementary feels confident that they will meet their goal.
- The next goal is Reading growth for SWD: By June 2020, 80% of students with disabilities will increase their reading level by one grade level or reach grade level as measured by Fountas & Pinnell Benchmark Assessment from fall to spring. Currently, students are at 81.8% and have already met their goal and staff will continue to monitor to try to stay above the 80%.
- The final goal is ELA comprehension: By June 2020, students in grades 3-6 will improve achievement on specific targeted standards by 5% on the NYS ELA Assessment. Several steps have been taken to help meet this goal. NYS testing data has been analyzed and curriculum reviewed. Past test questions of targeted standards was collected, grade level planning has been done, and instruction and assessment to improve student achievement. A December benchmark was given

to see where these students stand. Grades 3-4 still have some work to do but grades 5-6 are currently meeting proficiency or above.

J. Englebert Reported:

- Western NY Tech Academy has met with the architects and hope to start pouring the concrete in spring for the base for the Greenhouse.
- The aquaponics system is currently being shipped.
- As of right now, the current freshman through the GCC 5<sup>th</sup> year students are covered under the grant. Next year Tech Academy is looking at a possible CTE pathway where you can choose from accounting, food processing, supply chain management, and others.

Director Of  
Instructional  
Services  
Comments:

R. Manfreda reported on the Instructional Services mid-year update. Throughout the District a lot has been accomplished with implementing the Next Generation Learning Standards into the curriculum. The process is going smoothly.

Business  
Administrator  
Comments:

L. Prinz handed out the 2020-2021 Revenue Budget proposed by the Governor and reviewed it with the Board. With the new security entranceway changes had to be made with where Vicky and Suzie sit. Also, the exterior door is now unlocked and the interior door is locked until Suzie grants access to the building. The Raptor system is going through a major software update this summer. As a result of the update, everyone's ID will have to be rescanned.

Academic Focus:

None

Student Council  
Report:

None

Superintendent's  
Comments:

M. Edwards said that the principals and assistant principals are working very hard on their goals which in turn, reflect positively on our District goals. He met with the Genesee County Sheriff's Department and they are working on applying for a COPS grant that would, if received, give the district \$125,000 over the course of three years towards the SRO expenses. As of right now, there is no concern about the coronavirus, schools do not need to do anything at the moment. There are three items that need to be added to New Business: 12.5 Approval of the 2020-2021 Instructional Calendar, 12.6 Approval of the 2020-2021 Board of Education Meeting Dates, and 12.7 Approval of the Opposition to the HPV Vaccination Bill Letter.

Consent Agenda:

It was moved by W. Forsyth and seconded by A. Phillips that the following consent agenda be approved:  
Approval of Previous Minutes  
December 12, 2019

### Financial Matters

General Fund Bills: Warrant A-40, Ck. # 19029-19032, \$ 9,171.03  
Warrant A-41, Ck. # 19033-19109, \$112,684.90  
Warrant A-42, Ck. # 19110-19113, \$13,652.99  
Warrant A-44, Ck. # 19114-19164, \$641,801.32  
Warrant A-46, Ck. # 19165-19168, \$12,880.50  
School Lunch Fund Bills: Warrant C-13, Ck. # 200469-200473, \$2,669.11  
Warrant C-14, Ck. # 200474-200482, \$19,182.17  
Federal Fund Bills: Warrant F-11, Ck. # 400242-400244, \$52,385.45  
Warrant F-12, Ck. # 400245, \$2,532.00  
Capital Fund Bills: Warrant H-12, Ck. # 2503-2507, \$115,333.75  
Warrant H-13, Ck. # 2508, \$412,936.00  
Trust & Agency Fund Bills: Warrant TA-22, Wire # 1200-1205,  
Ck. # 300543-300553, \$424,472.89  
Warrant TA-23, Ck. # 300554-300556, \$3,159.40  
Warrant TA-24, Wire # 1206-1209,  
Ck. # 300557-300566, \$417,944.56

Monthly Treasurer's Report – December 2019

Donation – Edward Brady (\$1000)

### Personnel Matters

Resignations/Retirement:

None

Approvals:

2019-2020 Jr./Sr. High School Extra-Curricular Advisors

Geography Bee Coordinator Jr. High –

Ken Gropp and Aaron Clark

Parental Leave of Absence – Taylor Haupt (Eff. 4/12/20)

Parental Leave of Absence – Amber Taylor-Burns (Eff. 4/3/20)

Substitute Food Service – Kristina Bird (Eff. 2/3/20)

School Monitor – Makayla Oderkirk (Eff. 2/3/20)

Student Lifeguard – Grace Shepard (Eff. 2/3/20)

Substitute School Nurse – Casey Miller (Eff. 2/3/20)

Permanent Appointment Secretary – Brittany Kessler (Eff. 2/7/20)

Spring 2019-2020 Coach/Advisor/Volunteer Recommendations

#### Baseball

Varsity – Matthias Ellis

Modified – Chris Chapman

#### Softball

Varsity – Mariah LaSpina

Modified – Gina Gray

Volunteers – Jay Wolcott, Christine Lang, Rene Vurraro

#### Golf

Varsity – Rich Hannan

Track

Boys Varsity – Nicholas Muhlenkamp

Girls Varsity – Ken Rogoyski

Assistant – Ashley Hill

Assistant – David Bateman

Miscellaneous Matters

Field Trip – Sr. Class Trip – Boston, MA (6/11/20-6/12/20)

Field Trip – FFA – Camp Oswegatchie (2/7/20-2/9/20)

CSE/CPSE Review

CSE - Case # 2321, # 2496, # 2504, # 3211, # 3534, # 3672, # 4024,  
# 4251, # 4456, # 4510

CPSE – Case # 4281, # 4447, # 4453, # 4511, # 4512, # 4513

The motion passed 6 Yes, 0 No.

Policy Committee  
Update:

The annual review should be coming in soon.

Facilities  
Committee  
Update:

R. Caldwell gave an update on the Capital Project. He said that there is only a little bit of site work left: The last two centrooms in the 200 wing are being renovated and should be completed by the end of the year. The ceiling tiles that are missing in the 7<sup>th</sup>/8<sup>th</sup> grade wing are being replaced over the February break. The Energy Performance Contract has already replaced the boiler in the Bus Garage and is working on replacing lighting throughout the District.

Budget Committee  
Update:

Met earlier this evening to discuss supply list costs.

Audit Committee  
Update:

None

SOAR Update:  
Positive  
Recognition:

Meeting is set for Monday, February 3<sup>rd</sup> at 6:00 p.m. at Cal-Mum.

Approval –  
Policy # 6121  
Sexual Harassment  
In the Workplace

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by Y. Ace-Wagoner to approve Policy # 6121 – Sexual Harassment in the Workplace. There was some discussion on the topic.

The motion passed 6 Yes, 0 No.

Approval –  
Policy # 7440 –  
Student Voter  
Registration  
And Pre-Registration

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by T. Menzie to approve Policy # 7440 – Student Voter Registration and Pre-Registration.  
The motion passed 6 Yes, 0 No.

Approval –  
NYCLASS  
Resolution

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by K. Carlson to approve the NYCLASS Resolution.

**WHEREAS**, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

**WHEREAS** the Byron Bergen Central School District wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 14, 2014;

**WHEREAS** the Byron Bergen Central School District wishes to assure the safety and liquidity of its funds:

Now, therefore, it is hereby resolved as follows:

That Mickey Edwards, Superintendent, is hereby authorized to execute and deliver the NYCLASS Municipal Agreement Amended and Restated as of March 14, 2014 in the name of and on behalf of Byron Bergen Central School District.

The motion passed 6 Yes, 0 No.

Approval –  
Byron-Bergen  
Central School  
403 (B) Retirement  
Plan

Upon the recommendation of the Superintendent, it was moved by Y. Ace-Wagoner and seconded by A. Phillips to approve the Byron-Bergen Central School 403 (B) Retirement Plan.

The motion passed 6 Yes, 0 No.

Approval –  
2020-2021  
Instructional  
Calendar

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by T. Menzie to approve the 2020-2021 Instructional Calendar. There was some discussion on this matter.  
The motion passed 6 Yes, 0 No.

Approval –  
2020-2021  
Board of  
Education  
Meeting  
Dates

Upon the recommendation of the Superintendent, it was moved by Y. Ace-Wagoner and seconded by W. Forsyth to approve the 2020-2021 Board of Education Meeting Dates (starting at 7:00 p.m. unless noted) as follows:

July 9, 2020 - Board Conference Room (reorganizational) at 4:00 p.m.  
August 13, 2020 - Professional Development Room at 4:30 p.m.  
August 27, 2020 - Professional Development Room at 4:30 p.m.  
September 10, 2020 - Professional Development Room  
September 24, 2020 - Professional Development Room  
October 8, 2020 - Elementary School  
October 22, 2020 - Professional Development Room  
November 5, 2020 - Professional Development Room  
November 19, 2020 - Professional Development Room  
December 10, 2020 - Professional Development Room  
January 14, 2021 - Professional Development Room  
January 28, 2021 - Professional Development Room  
February 11, 2021 - Professional Development Room  
March 4, 2021 - Professional Development Room  
March 18, 2021 - Professional Development Room  
April 8, 2021 - Elementary School  
April 26, 2021 - Professional Development Room  
May 11, 2021 - Jr./Sr. High Auditorium at 6:00 p.m.  
May 27, 2021 - Professional Development Room  
June 10, 2021 - Professional Development Room  
June 24, 2021 - Professional Development Room  
The motion passed 6 Yes, 0 No.

Approval –  
Opposition  
To HPV  
Vaccination  
Bill Letter

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve the Letter to the Governor for the Opposition to the HPV Vaccination Bill Letter.  
The motion passed 6 Yes, 0 No.

Comments from the Audience:

None

Information/Announcements/Reports:

None

Requests Requiring Board Consideration:

None

Review of Next Meeting's Agenda:

Policy Committee Update  
Facilities Committee Update

Budget Committee Update  
Audit Committee Update  
SOAR Update  
Positive Recognition

Executive Session: It was moved by W. Forsyth and seconded by A. Phillips to enter executive session at 8:53 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation and proposed, pending, or current litigation. The Board will be returning to public session to conduct business.  
The motion passed 6 Yes, 0 No.

Return to Public Session: It was moved by W. Forsyth and seconded by Y. Ace-Wagoner to return to public session at 9:13 p.m.  
The motion passed 6 Yes, 0 No.

Approval  
Enhanced  
STAR Refund  
Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by Y. Ace-Wagoner to approve the Enhanced STAR Refund.  
The motion passed 6 Yes, 0 No.

Adjournment: It was moved by W. Forsyth and seconded by Y. Ace-Wagoner to adjourn the meeting at 9:15 p.m.  
The motion passed 6 Yes, 0 No.